

# AA Asia Japanese Academy

4-2-29 Nagazumi Minami Ku Fukuoka city

## Entrance Information

**【For April/Oct 2014 Session】**

### 1, Course and number of students to be admitted :

Course Name	Session	Duration	Max Students	Class hours
College Preparatory courses	April 2014	2 year	60 Students	20 hours / week
College Preparatory courses	Oct.2014	1.5 year	40 students	
General Courses	April/Oct2014	1 year	15 Students	

### 2, Qualifications for application :

- ② School Career : Applicants with 12 years school education.
- ② Japanese Ability : Applicant who has the qualification of N5 grade Japanese Language Proficiency Test, or at least 150 hours of Japanese language study from recognized institute.
- ③ Limits of Age : Over 18 years old at present (Dec. 2013)
  - Under 21 years old applicant who graduated High school.
  - Under 23 years old applicant who graduated Junior college.
  - Under 25 years old applicant who graduated University or College
- ③ Financial Responsibility : ability of payment for tuition fee and living expenses.
- ④ Possess good health, and has the possibility or expectable possibility of entry into Japan through the authentic procedure.
- ⑥ Abides by the acts and the laws of Japan, and follow the rules and regulation of the school.

### 3, Procedure of selection :

Written Examination and oral examination, partially in Japanese, to be held in the local country by our official or authorized person / Institute.

### 4, Details of School Expenses

Details	1 <sup>st</sup> year	2 <sup>nd</sup> year
Application Fee	30,000	—
Admission Fee	(Discounted)70,000	—
Tuition Fee	560,000	560,000
Teaching Material Fee	80,000	80,000
Facility use	30,000	—
Total	¥700,000	¥640,000

**【Insurance Expenses】**

	1 <sup>st</sup> year	2 <sup>nd</sup> year
Health Insurance Fee	20,000	20,000
Multiple Insurance	10,000	10,000
Total	30,000	30,000

**【Hostel Management : Villa Sarayama】**

Hostel Entrance Fee	30,000
Hostel facilities use	10,000
Cleaning Fee (Basic)	15,000
Total	55,000
Room fare per month (Available for only 6 month)	
1. Single bed room 33,000 / month	198,000
2. Twin bed room 18,000 / month	108,000
<b>※ Electricity, Water and Gas fare is not included</b>	
Deposit	30,000

**Special Discount/ Services**

1) Admission fee ¥ 70,000	<b>Discount</b>
2) Health Check up( once a year )¥ 10,000	<b>Free</b>
3) Airport Pick up	<b>Service</b>
4) Necessary help to find part time job as permitted	<b>Service</b>
5) Necessary help to find cheap apartment after 6M.	<b>Service</b>

- I . School expense, health and multiple insurance (1 year) and total hostel fee (6 months)and deposit  $700,000 + 30,000 + 55,000 + 198,000(108,000) + 30,000 = ¥1,083,000(¥923,000)$  will have to Remit to the academy at once after receiving the copy of eligibility. Students will be receiving Original Certificate of Eligibility only after school remittance is made.
- II . Second year Tuition fee, Insurance fee is required to pay before the end of 1<sup>st</sup> academic year.
- III . Student has to manage his/her own living cost.

**The AJA's Refund Policy** (Based on the guideline from Association for the Promotion of Japanese Language Education establish on June 11, 2003)

- I . In case that the Certificate of Eligibility was not issued, AJA will refund all the money paid Except application fee.
- II . In case that although the Certificate of Eligibility was issued, but he/she did not apply for the VISA and did not come to Japan, we will refund all the money paid except application fee and Admission fee, but it is necessary that he/she should return back the Certificate of Eligibility to

AJA.

- III. In case that although the student applied the VISA at the local embassy of Japan, but it was not admitted and he/she could not come to the school, we will refund all the money paid except application fee and admission fee, but it is necessary that he/she should return back the Certificate of Eligibility to AJA and that AJA may confirm that his/her application for VISA was not admitted.
- IV. In case that although the student obtained the VISA, but he/she declines to come to Japan, AJA may confirm that the VISA has not been used yet and lapsed, AJA will refund all the money paid except application fee and admission fee. It is necessary that he/she should returns the Certificate of Eligibility to AJA.
- V. In case that the student obtained the VISA and entered Asia Japanese Academy, but he/she left the school (either self-caused or punishment of the school) , we do not refund the application fee and admission fee. In case AJA will not refund the tuition fee as well.

## 5. Required Documents :

### 【Application for School Admission and Certification of Eligibility】

- ① Application for certification of eligibility : Immigration Office's Form (3 sheet set)
- ② Photographs 4cm×3cm (10pcs.)
- ③ Application Form for Admission Academy's Form
- ④ Applicant's Personal Records Academy's Form
- ⑤ Reason for Study Academy's Form
- ⑥ Certificate of Japanese Ability Test Academy's Form
- ⑦ Health Certificate Academy's Form
- ⑧ written Oath Academy's Form
- ⑨ Letter of Pledge Academy's Form
- I . Certificate of Guarantor's Bank balance, with converted foreign currency –USD or JPY.
- II . Certificate of the Guarantor's occupation and annual income (one year income) :  
To be issued by the appropriate organization.
- III. Certificate of relationship between Guarantor / Sponsor and applicant.
- ⑩ Certificate of the Graduation of the Last School : Original
- ⑪ Certificate of the Result of the Last School : Original
- ⑫ Certificate of the Japanese Language School : Original

### Notes :

- \*Description on the documents should be made exactly and minutely in all the articles.
- \*All the documents must be translation into Japanese / English

- \*The name, address and date should be coincided with officially issued documents.
- \*All the provided information should be authentic and certified, in case any defect are found,  
The permission and the admission may be canceled.

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